

MINUTES OF
CITY OF DUVALL
COUNCIL MEETING
9-27-01
7:00 PM

6:00 PM Council Workshop – Police Facility

Council Present: Jeane Baldwin, Mark Cole, Tom Loutsis, Mayor Pro-tem Pat Fullmer

Staff Present: Elizabeth Goode, Glenn Merryman, Bruce Disend, Dianne Nelson,
Alana McCoy, Connie Zimmerman, Jodee Schwinn

The City Council Meeting was called to order by Mayor Pro-tem Pat Fullmer at 7:02 PM.

ADDITIONS OR CORRECTIONS TO THE AGENDA:

Under Consent Agenda:

Add: Payroll in the amount of \$68,489.00.
Claims in the amount of \$145,111.28.

Under Staff:

Add: Dianne Nelson 2001 Revenue Report

COMMENTS FROM THE AUDIENCE:

Arline Wallace, owner of Old Memories Building, 15925 Main Street NE, Duvall,

Is there any answer as to when there will be some information on the sewer permits that may become available? And, how does one go about getting one? She is trying to sell her building but currently she has to tell them yes, they can buy her building, but they can't do anything with it other than what is already there. She has had 3 prospective buyers who wanted to open a restaurant, and were told they couldn't.

Director of Public Works, Elizabeth Goode, explained that there isn't any new information on the possibility of additional sewer capacity available. The sewer outfall is complete and the Department of Ecology has been asked to review and revise the City's permit.

Diane Salz, 14729 – 3rd CT NE, Duvall, announced the Chamber of Commerce is holding their Political Forum next Tuesday, October 2, at 12:00 Noon, at the Fire Hall. Also, on Friday, October 5th, at 3:00 p.m., Cedarcrest High School will be bringing their homecoming Parade through Duvall. The Chamber is encouraging people to come show their American spirit and community spirit by coming downtown and bringing a flag. They are hoping to get as many people as they possibly can to come.

Steve Ohlson, 27030 NE Ring Street, Duvall, wanted to let the City and the Council know how disappointed he is in the intersection design of NE Stephens Street and 3rd Avenue NE. He and most of his neighbors feel very endangered as they try to turn left onto Stephens Street off of 3rd Avenue. The stop line is set way back, and drivers have to pull out into the intersection to see the vehicles coming up Stephens Street. A lot of people who travel 3rd Avenue, especially older people, are afraid to cross it.

Letter by Laura Ritter, 15205 – 3rd AVE NE, Duvall, Laura Ritter submitted a letter for the record expressing her concerns over the safety of the new configuration of the intersection of Stephens Street and 3rd Avenue. The site line going north on 3rd has been decreased considerably. Vehicles traveling on 3rd must drive out into the middle of the intersection before oncoming traffic from the west can be seen. She requested that the City install a stop sign for eastbound traffic, a stoplight, or some other means to ensure the safety of the intersection.

APPROVAL OF CONSENT AGENDA:

Was moved and seconded (Baldwin-Cole) to approve the consent agenda which included the Council Meeting Minutes of 9/13/01; Payroll in the amount of \$86,489.00; and Claims in the amount of \$145,111.28. Carried. (3 ayes).

PRESENTATION: Parametrix Report on Waste Water Facility Plan

Dwight Miller from Parametrix, consultants for the City of Duvall, gave an update on the Waste Water Facility Plan. He said currently they are still working with the DOE on funding sources for the plan. They plan to have a completed report ready by the next council meeting for approval. Overall, membrane technology is the preferred alternative for the treatment plant expansion. They are working on getting the funding mechanisms written up into the plan. They feel very positive as far as getting the funding through Ecology and have decided to apply for the State Revolving Fund. They want to be sure to have all of the technicalities worked out so a complete application package will be submitted to DOE, rather than give something to them, have it be incomplete, have it come back, and the whole process start over. An environmental report is a requirement of the State Revolving Fund and so the City must follow the Federal and environmental regulations, as well as, the State regulations. They are working on getting all of those things in order. The City must ensure that all of the resource agencies that would be interested in the plant, and review of the environmental issues with the plant, know about it and are notified of the facility plan and the process that the City is going through. They are finalizing the list of resource agencies and the letters that will go out to those agencies. Input from those agencies will then go into the final environmental report. The main goal is to keep in line with a March 2, 2002, submittal date for the funding application packet. Ecology and many other agencies in the area, see the pilot program that has been installed recently at the treatment plant, as a very innovative and positive project.

SCHEDULED ITEMS:

STAFF:

Alana McCoy, Project Manager, gave an update on the projects that the City currently has funded by the Transportation Improvement Board. The Main Street project is waiting on SEPA. The Stephens Street Sidewalk is almost ready to bid. She anticipates construction to start in 2-3 weeks. The final draft of the design for the 3rd Avenue Improvements is just about complete, and they have all of the necessary permits. This project will probably be under construction next year. Phase 2 of Bruett Road, engineering is working on the SEPA and water issues relating to Lake Rasmussen. TIB is taking submittals for new applications and engineering is working on applying for funding for Bruett Road Phase 3. Also, continuing the sidewalk on Main Street from Valley Street towards the Copperhill Project, on the east side of the road, is being looked at. Alana then introduced Steve Kidderman from ESA Consultants to explain some proposed changes to the intersection at Stephens Street and 3rd Avenue Northeast.

Steve Kidderman, ESA Consultants, The original intersection design issue was to straighten out a poor alignment and to provide safety improvements for cars and pedestrians. The criteria used to design the geometry of the intersection were based on the Washington State Department of Transportation Design Manual. The project included flattening out the overall vertical profile of the road, making a smooth transition from Stephens Street up onto Bruett Road, and allowing for a better site line east to west. The curve requirements caused the center of the intersection to be brought out. The site line is impaired further due to an existing house and the requirement of bollards to be placed at the southwest corner of the intersection. The consultant's strong recommendation at this point is for the City to put in a 4-way stop at the intersection. This will not only provide improved safer site distance for automobiles but will also provide a much safer atmosphere for pedestrians.

Jodee Schwinn, City Clerk, announced that a total of \$674.00 was donated during the Woodstack Show and Shine event. The donations were taken to the Duvall Branch of Bank of America and deposited directly into the Northwest Response American Red Cross Relief Fund.

Capital Projects Manager, Connie Zimmerman, gave an update on the Youth Center. The Youth Center volunteer clean-up was a big success. The Call for Bids for construction of the project was advertised the following Monday, and is now available at City Hall for \$60.00. Bids will be opened on October 9th. If all goes as scheduled, Council should be able to award the contract at the next council meeting. Moving on to Big Rock Ball Park, Connie said she is working with the contractor to meet the completion date of October 9th for this phase of the construction. She has asked the contractor to do some additional work, which will extend beyond the date of the 9th, but the majority of the work should be complete by the 9th.

Connie also showed some pictures she took earlier in the week at the Ball Park. She counted nearly 100 cars at the field for youth soccer practice. The current parking plan for facility is to put in a 50-car parking lot which is under construction right now, with a larger, crushed rock, parking lot adjacent to it. As a result of the heavy use of the fields, she asked council to give her direction on possibly asphaltting the existing crushed rock parking area now, while the contractors are already on-site.

Dianne Nelson, Finance Director, stated there is money in the Park Impact Fee Fund, but asphaltting the additional parking lot would reduce that fund considerably.

Elizabeth Goode, Director of Public Works, explained that it may save the City substantially to have the contractor construct the parking lot while they are already on-site, instead of going back out to bid at a later time.

Councilmember Tom Loutsis stated he believed the mitigation fees were originally going to be used to acquire property. He feels that once the property is already acquired, it is easier to apply for grants to develop the property out. He also feels that the City has been moving towards using the park mitigation money to develop property, rather than acquire property.

Council agreed that a change order to the contract would depend on what the cost would be. There was consensus to allow the Utility Committee to make that determination, and authorize a change order.

Connie said she will work to have a figure to the Committee by the next Utility Committee Meeting, which will be October 5th.

Director of Public Works, Elizabeth Goode, reported the Outfall Project is complete, with the exception of the hydro-seeding. Once the hydro-seeding is complete, the consultant will send in the certification to the Department of Ecology that the outfall was built per design. This will combine with the City's request to modify the permit. Elizabeth also read a press release from the Seattle Water Department reassuring customers that the water supply is safe, and that they are increasing their focus on prevention, detection and emergency response. Elizabeth also commented on how well the City and SWD work together, and often work closely together.

Dianne Nelson, Finance Director, per Washington State requirements, Dianne reported on the current revenues compared to the estimates that were made in the budget. She reported that most of the City's revenue has been received for the year. Overall, she said the news is good news for the City.

NEW BUSINESS

1. (AB01-48) Authorize the new position of Permit Specialist and Authorize the Mayor to Sign Amendment to the Union Contract. *Was moved and seconded (Baldwin-Loutsis) to authorize the new position of Permit Specialist and authorize the Mayor to sign amendment to the Union Contract. Carried. (3 ayes).*

2. (AB01-49) Ordinance #935 amending Ordinance #924, the Budget for Fiscal Year 2001. *Was moved and seconded (Cole-Loutsis) to adopt Ordinance #935 amending Ordinance #924, the Budget for Fiscal Year 2001. Carried. (3 ayes).*

3. (AB01-50) Authorize the Mayor to sign Parametrix Contract Addendum #4 State Revolving Fund Application and Pilot Testing. *Was moved and seconded (Loutsis-Cole) to adopt authorize the Mayor to sign Parametrix Contract Addendum #4 State Revolving Fund Application and Pilot Testing. Carried. (3 ayes).*

ADJOURNMENT:

Meeting Adjourned at 8:25 PM.

Signed _____
Mayor Glen Kuntz

Attest _____
Jodee Schwinn, City Clerk